



A Home for the Arts

The David Adler Music & Arts Center

Exhibition Guidelines

Dear Artist,

Thank you for your interest in booking an art show at the David Adler Music and Arts Center!

The David Adler Music and Arts Center aims to be a captivating and welcoming home for the arts. We hope to bring the Libertyville and surrounding communities together to share, inspire, nurture, educate, and enjoy cultural offerings.

The Center believes that the arts are for everyone. As such, our mission is dedicated to promoting music and the arts as an integral part of everyday life. Our year-round activities are designed to foster critical thinking and interpretation, participation, entertainment, and achievement. Part of our efforts to deliver our mission includes providing excellent programming and participation in the visual arts.

The Adler Center is designed to be an inexpensive venue for local and regional artists to display their work. The gallery space is unique in that every space is part of architect David Adler's former home.

We hope that the David Adler Music and Arts Center will provide a worthwhile opportunity for artists in gaining professional experience through both the application and display process, in addition to providing valuable exposure to the public.

We look forward to your show, and will do what we can to facilitate its success. Please let me know if you have any questions.

Sincerely,
Tanya Facchini
Art Program Coordinator
847-367-0707
tanya@adlercenter.org



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The David Adler Music and Arts Center welcomes submissions of artists' work and proposals for group exhibitions on a rolling basis. Submissions are reviewed by the Exhibitions Committee.

To be considered for an exhibition the following items must be submitted:

1. Proposal

- Name, Address, Phone, E-mail
- Title of exhibition
- Names of participating artist or artists
- Written description of the exhibition/installation
- The number of pieces in the exhibition
- Description of any specific installation requirements

2. A full artist bio. This would include such things as training, education, previous shows, awards, etc.

3. A description of your artistic work: This would include such things as medium, influences, stylistic definitions, mentors, content of work, message of work.

4. 5 -10 images (low resolution JPEGs) including a title, date, medium and dimensions for each individual artwork.

Exhibitions are open to 2-D and 3-D works, ready to hang, and suitable for public viewing.

Exhibitions will run 2 - 4 weeks depending on other programming activities at the Center.

Please submit the above information with the following:

1. A signed David Adler Music and Arts Center Exhibition Agreement
2. \$125 Exhibition Fee (*If your proposal is not chosen, the fee will be returned to you.*)

You may submit your complete application of all of the above materials by mail or email to:

The David Adler Music and Arts Center
c/o Tanya Facchini
1700 N Milwaukee Ave.
Libertyville, IL 60048
tanya@adlercenter.org

We will make every effort to respond to all submissions in a timely manner.

Thank you for your interest.



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General Information

1. Gallery Hours are Monday through Thursday 9:30 AM - 8:30 PM and Saturday 9:00 AM - 2:00 PM. (some days may be limited due to programming activities at the Center)
2. Entry is free to the public.
3. The Adler Center will be responsible for providing beverages and appetizers served at the Exhibition's opening reception.
4. During the course of your show the Center's staff will write up receipts and sell your artwork. Payments for art work will be accepted in cash and checks. Checks will be written to the artist. The artist will be responsible for sales tax and paying the Center 25% for commission for the total works sold at the completion of the show.
5. The Center's insurance policy covers only items owned by the Center. Artist shall be exclusively responsible for loss, theft, damage, or destruction of any and all artwork and other property exhibited or stored in the gallery or elsewhere on DAMAC's premises.

Hanging Your Show

1. The Adler Center is a self - service gallery, the artist is responsible for installing or hanging their show as well as taking it down. If needed, the Adler Center can provide some assistance.
2. The Center will provide labels for your work. The artist needs to provide title and price of each piece, via email, in Word format or Simple Text.
3. The Center will hang a framed bio and artist statement from the information provided from your submission proposal.

Publicity

Media done by the Center typically includes:

- Featured in a Center eblast prior to the show opening
- Listed on the Center's website
- Listing on our marquee
- Listed on the online community calendars
- Facebook posting of event
- Press releases in print and online

Media to be completed by the artist:

The following list is some ideas you could utilize to better promote your event.

These are not required, simply suggested.

- Facebook campaigns
- Alerting family and friends
- Posters or flyers
- Paid ads in local papers